



***Thank you for your interest in renting
an event space at Music Back Then!***

Some information to note before completing your rental request form:

- ★ The Main Theater capacity is 200 people
- ★ Studio A's capacity is 60 people
- ★ Studio B's venue capacity is 40 people
- ★ All events have a 2 hour minimum
- ★ For all ticketed shows, we exclusively use EventBrite.
- ★ To protect its patrons, performers, staff and venues, Music Back Then has implemented required security procedures. Additional screenings may vary from event-to-event and range from visual inspection and bag search to screenings by a magnetometer (metal detector) and/or pat-down search conducted by security personnel. The purpose of these screenings are to detect items prohibited in our venues such as firearms and other weapons. Music Back Then Performance Theater requires police officers at all large-scale events that will take place in the Main Theater Room, and reserve the right to implement additional security protocols as deemed necessary at their sole discretion.

***Due to a high volume of incoming requests, we are unable to remit date availabilities
prior to reviewing a completed application.***

Please check here to confirm you've acknowledged the above



I have read and understand the above information regarding rental of an MBT event space.

Contact Information

First Name: _____ **Last Name:** _____

Phone: _____ **Email:** _____

Please go on to the next page to complete your Application!

**Music Back Then Performance Theater
221 Bull Hill Ln West Haven, CT 06516
(203) 691-8264 | musicbackthenllc@gmail.com**



Organization Information

Name: _____ Federal Tax ID: _____

Website: _____ Non Profit? Yes No

Address: _____

City: _____ State: _____ Zip: _____

Event Information

Event Title or Artist Name: _____

Event/Show Description

For us to better serve you, please provide as much specific information as possible



What Room(s) are you interested in renting?

- Studio A**
- Studio B**
- Main Theater**

Capacity Information: Studio A- 60; Studio B- 40; Main Theater- 200

What Date(s) would you like to reserve? (please include Month, day, and year)

Approximate Guest Count: _____

Type of Event

- Public (ticketed via EventBrite)**
- Private (non ticketed)**

Have you produced events in the past?

- Yes**
- No**

Do you need to utilize our dressing rooms?

- Yes**
- No**



Will you need kitchen access or be using our concession stand?

- Yes, I need kitchen access**
- Yes, I want the concession stand open**
- No, there will be no food at this event**

Will you need extra time for rehearsal/set-up?

Yes

Day of or Day before

- Day of event**
- Day before event**

No

*Thank you for your application.
We will review it and contact you soon!*

----- **FOR OFFICE USE ONLY** -----

Date Application received _____

MBT Company Contact: **GC** / **CH** / **AW**

Approved: **Yes** / **No**

Date Approved _____ Submitted for Contract Creation (check here)

Signature: _____