

MUSIC BACK THEN | *Performance Theater*

SPECIAL EVENT RENTAL PACKAGES

STUDIO A - \$600 (*Ideal for Showers, Luncheons and Post Funeral Receptions*)

- 6 Hours total
 - 1 hour of set-up time
 - **4 hours of event time**
 - 1 hour breakdown time
- Available 7 days a week
- Early set up, additional 1 hour - \$75 (*must be requested before contract is signed*)
- Extended event time, additional \$120/hour (*must be requested before contract is signed*)
- Additional \$200 fee for Saturdays after 6:00 pm
- Optional Services available**

STUDIO B - \$500 (*Ideal for Small Classes, Birthdays and Fundraisers*)

- 6 Hours Total
 - 1 hour set-up time
 - **4 hours of event time**
 - 1 hour breakdown time
- Available 7 days a week
- Early set up, additional 1 hour - \$75 (*must be requested before contract is signed*)
- Extended event time, additional \$100/hour (*must be requested before contract is signed*)
- Optional Services available**

GREEN ROOM - \$350 (*Ideal for Workshops, Training Sessions*)

- 3 Hours total
 - 1/2 Hour set-up time
 - 2 hours of event time
 - 1/2 hour of breakdown time
- Available from 8:00 am – 3:30 pm Monday through Friday, and Saturdays until 2pm
- Includes: Internet Access, Projector & Screen, Podium, Microphone, Tables and Chairs set-up,
- For meetings 4 hours or more, rental fee is provided upon request.
- Optional Services available**

OPAL ROOM (Main Theater)

SPECIAL EVENTS - \$1400 *(Ideal for Larger Celebrations)*

- 2 hours of set-up/breakdown time (1 hr before the event & 1 hr after)
- 4 hours of event time
- 10 6ft Round Tables & 2 8ft rectangles
- Soda Fountain and Ice Included
- Full Use of Kitchen
- Clean-up and break down tables
- Available 7 days a week
- Additional \$100 for Saturdays after 10:00 pm
- Optional Services available**

DELUXE EVENTS - \$2,200

(Does not include liquor or bar supplies, kitchen supplies, table skirts, chair covers, or decorating)

- 10 Hours Total
 - 3 hours of set-up time (same day as wedding)
 - 6 hours of event time
 - 1 Hour of breakdown time
- Available Fridays & Saturdays (Other days available upon request)
- Tables and chairs set-up and put away
- Includes full room mood lighting and dance floor
- Full use of kitchen and dressing rooms
- Soda Fountain & Ice
- MBT staff clean up
- Renter is responsible for cleaning up and removing all reception-related items and trash to dumpster
- Additional services and decorating items available upon request
- Optional Services available**

****OPTIONAL SERVICES**

(May be added to any of the above packages)

- Use of backline equipment \$20/piece of equipment (ask to see equipment list)
- LED Dance Floor - \$250 *(included w/ Deluxe Package)*
- Full Room Mood Lighting - \$50 *(included w/ Deluxe Package)*
- Early entry - \$75/hour *(must be requested before contract is signed)*
- Extended event time - \$100/hour *(must be requested before contract is signed)*
- Caterer & Other Vendor References available upon request
- Bar Service references available for an additional fee.

** If you are a non-profit business or planning a fundraiser, please call us for special pricing.*

You may bring your own food. You may also hire our bar partners.

Deposits:

\$200.00 Due with application for Studio A, B, and the Green Room

\$600.00 Due with application for Opal Room Events

ALL BALANCES MUST BE PAID 7 DAYS BEFORE THE DAY OF THE EVENT.

Refundable Security Deposit:

An Additional \$100.00 security charge will be added to the agreement and refunded up to 3 days *after* the event provided all conditions have been adhered to. This is only accepted in the form of a **check** and made payable to "Music Back Then LLC".

CANCELLATIONS

ALL CANCELLATION NOTICES MUST BE SUBMITTED **15 DAYS PRIOR** TO THE DATE OF THE EVENT. **CANCELLATION FEE IS $\frac{1}{3}$ or \$200 OF YOUR DEPOSIT.** THE REMAINING PORTION WILL BE RETURNED TO RENTER.

ANY CANCELLATIONS MADE AFTER 15 DAYS PRIOR TO THE DATE OF THE EVENT WILL RESULT IN A LOSS OF ALL PAYMENTS.